



BOY SCOUTS OF AMERICA®

SOUTHWEST FLORIDA COUNCIL

re: a message to unit leaders and parents

Hello,

It is an honor to serve as Alligator District (Collier County) Eagle Scout Board of Review (EBOR) Chair here in the Southwest Florida Council. Your charge is to *guide* the young man or woman through the process to *earn* the rank of Eagle Scout.

Before anyone contacts the Eagle board to ask questions, ALL documentation referenced on the SW FL Council Eagle rank page and National BSA website should be **READ**. Most questions can be answered with the attached checklist or other resources listed. Remember, if you sign any of the documents referred to below, you are signing that you have gone over the details of that document and are responsible for anything missed.

Please advise your Eagle candidates to represent themselves well through typing in PDF documents, good grammar, and appropriate full Class A dress when applicable. For many youth, this is the greatest achievement in their lives to this point. Coaching them to represent themselves, your family and your troop well will go a long way. The Eagle Board of Review consists of business leaders and distinguished Scouters familiar with professionalism in successful individuals. An Eagle board of review is not a test but will be great preparation for a scout's future endeavors.

The two most important website resources for you and the candidate are below:

- Google "Southwest Florida Council Eagle Scout Rank Page":
<http://www.swflcouncilbsa.org/eagle-scout-information/eagle-scout-applications-workbook/18857>
- Google "National BSA Eagle Scout Rank Page":
<https://www.scouting.org/resources/guide-to-advancement/eagle-scout-rank/>

I look forward to seeing the results of your great programs through these youth and their accomplishments!

On behalf of the Eagle Scout Board of Review, THANK YOU FOR ALL YOU DO!

Deanna Bickford

Eagle Scout Board of Review Chair
Alligator District (Collier County)
AlligatorEBOR@gmail.com



Eagle Rank “Final Ascent” Checklist

Alligator District – SW Florida Council – Boy Scouts of America

Eagle Scout Service Project Workbook Checklist

SWFL Council Eagle Scout Info page: SWFLCouncilBSA.org → “Eagle Scout Information” on left bar

Status	Activity/Deliverable	Deadline (if applicable)
<input type="checkbox"/>	READ all Eagle Rank related documents, forms, etc. Attend Life to Eagle sessions for youth and adults offered by the district or at the annual University of Scouting Arts (adults only).	
<input type="checkbox"/>	Eagle Scout candidate networks and identifies possible Eagle Scout Service Project*. Ideas for Eagle Scout Service Projects can be found in the official BSA Blog, “Google” <i>Bryan on Scouting Eagle Project</i> blog post .	
<input type="checkbox"/>	Consult the Southwest Florida Council BSA Eagle Scout information page for information and downloadable documents at: www.swflcouncilbsa.org .	
<input type="checkbox"/>	Eagle Scout candidate obtains verbal approval from a community organization (beneficiary) representative that will be the recipient of the service project.	
<input type="checkbox"/>	Eagle Scout candidate presents his idea for the service project to his Unit Leadership which reviews and supports his Eagle Scout Service Project.	
<input type="checkbox"/>	Eagle Scout candidate completes the current version of the Eagle Scout Leadership Project PROPOSAL portion of the Eagle Scout Service Project Workbook (Recommend typing PDF fillable for all forms). For help on using this form and other matters related to the candidate Eagle Scout Service Project Workbook, consult the Scouts BSA “ Eagle Scout Rank Page ” at www.scouting.org	
<input type="checkbox"/>	Eagle Scout Service Project Proposal reviewed and signed by Eagle Scout candidate (Candidate’s Promise).	
<input type="checkbox"/>	Eagle Scout Service Project Proposal reviewed and signed by Community Organization Representative (Beneficiary).	
<input type="checkbox"/>	Eagle Scout Service Project Proposal reviewed and signed by Scoutmaster/Crew Advisor (Unit Leader).	
<input type="checkbox"/>	Eagle Scout Service Project Proposal reviewed and signed by Committee Chair (Unit Committee).	
<input type="checkbox"/>	Email Proposal (with all signatures listed above) to AlligatorEBOR@Gmail.com Eagle Scout Service Project Proposal portion including Fundraising Application (if applicable) reviewed and approved by the Alligator District Eagle Board Chair, DeAnna Bickford ² (Council or District Approval). Youth Protection - Carbon Copy (CC) Leader or Project Coach on ANY and ALL correspondences with EBOR chair.	
<input type="checkbox"/>	Once the Eagle Scout Service Project Proposal has been reviewed, approved and signed by all five of the above, identify date(s) when and location(s) where the Project will be implemented. Make sure to build in enough lead-time to secure volunteers, and to acquire/purchase and assemble any materials needed. Complete the Eagle Scout Service Project PLAN portion of the Workbook and complete your Eagle Scout Service Project according to your PLAN . Keep detailed records and take plenty of pictures, as they will be needed to complete the final REPORT portion of your Eagle Scout Service Project Workbook. Also, track ALL hours performed by Scouts and Adults ¹ ; including non-Scouts and Scouters.	
<input type="checkbox"/>	As soon as possible after completing your Eagle Scout Service Project, complete the Eagle Scout Service Project REPORT portion of your Eagle Scout Service Project Workbook. Be careful to note any changes or deviations from the PLAN . Eagle candidate should sign (Candidate’s Promise), and secure the approval signatures from the Beneficiary (Community Organization Representative) of his service project, and his Unit Leader (Scoutmaster/Crew Advisor).	
<input type="checkbox"/>	Submit “Service project data” (pg. 4) to Scoutmaster/Crew Advisor for entry into the JTE service hour system.	

1 Start documenting your Eagle Scout Leadership Project **from day one** (you will use this info for your final report). **Keep a log** of the hours you put into your research and work for a project. Keep a log of notes regarding your search, including names of people you worked with.

2 **Alligator District Eagle Project Approval**
DeAnna Bickford, Chair
AlligatorEBOR@Gmail.com
c) (239) 777-6096

Council Service Center
Southwest Florida Council
1801 Boy Scout Drive
Ft Myers, FL 33907
(239) 936-8072

Eagle Rank “Final Ascent” Checklist

Alligator District – SW Florida Council – Boy Scouts of America

Eagle Scout Board of Review (EBOR) Checklist

Status	Activity/Deliverable	Deadline (if applicable)
<input type="checkbox"/>	Request your <u>unit’s advancement chair</u> to provide you a hard copy or preferred electronic “Print to PDF” of the “Member Summary” found in Internet Advancement and/OR the ScoutBook official BSA Eagle Rank Application editable PDF with ScoutBook “Individual Advancement Report”.	
<input type="checkbox"/>	All requirements (except Scoutmaster/Crew Advisor Conference and BoR) for the rank of Eagle Scout are completed. Fill out the CURRENT version (typing PDF fillable recommended) of the Eagle Rank Application found at the Scouting.org or swflcouncilbsa.org Eagle Rank pages with the data from your Scout Handbook or from your unit’s advancement chair using official BSA reports mentioned above. Complete a “Statement of Ambitions and Life Purpose” and a Demonstration of Leadership. Candidate signs the Application.	
<input type="checkbox"/>	Scoutmaster/Crew Advisor Conference completed before Eagle candidate’s 18th birthday . Scoutmaster/Crew Advisor signs Eagle Rank Application then Committee Chair reviews all & signs the Rank Application.	18 th Birthday
<input type="checkbox"/>	Eagle Scout candidate compiles an Eagle Scout rank advancement binder (1/2” to 1” thick). The cover must be marked with Eagle candidate’s name and unit number. The Binder should include the following: <ul style="list-style-type: none"> • Completed most current printing of the Eagle Rank Application with all required signatures. The <u>unit is responsible</u> for checking the accuracy of all dates. • Completed most current printing of the Eagle Scout Service Project Workbook with all required signatures on the Proposal and Report portions of the workbook including beneficiary & unit leader. • The Eagle Candidate’s “Statement of Ambitions and Life Purpose” • “Member summary” from BSA official Internet advancement or ScoutBook by unit Advancement Chair. • Demonstration of Leadership <ul style="list-style-type: none"> ○ A list of BSA Unit leadership positions held, honors & awards received, school, church and extracurricular activities. 	
<input type="checkbox"/>	Candidate may assist the EBOR in requesting letters of recommendation from the 6 references provided on the Eagle Rank Application. Letters of recommendation can be mailed to the Alligator EBOR chair. They may be emailed to EBOR chair if no other method is available. <u>Subject field must include</u> Scout’s name and telephone # sent to AlligatorEBOR@Gmail.com .	
<input type="checkbox"/>	Scout submits via one email, ONLY FINAL VERSIONS , of these documents to the EBOR Chair: <ol style="list-style-type: none"> 1. Rank Application – Fully Completed with all signatures 2. Demonstration of Leadership 3. Statement of Ambitions and Life Purpose <p>Email with Carbon Copy (CC) of Scoutmaster/Crew Advisor to AlligatorEBOR@Gmail.com</p> <p>At this point, the Eagle Rank Application will be sent to SWFL Council staff for verification. Any error(s) will be sent to the scout who will send corrected documentation back to EBOR Chair.</p>	
<input type="checkbox"/>	Alligator District Eagle Board Chair will contact the Eagle Scout candidate and CC appropriate adult via Email to confirm the date and time for his Alligator District Eagle Board of Review at: <p>Naples Municipal Airport Office building (West of Airport/Radio Roads intersection at traffic light) 200 Aviation Drive North Naples, FL 34104 <i>Wait in Lobby please</i></p> <p>Navigation: https://goo.gl/maps/oNqrzmP9RCB2</p>	
<input type="checkbox"/>	Eagle Scout candidate confirms that unit Scoutmaster/Crew Advisor, or a designated Scouter (BSA registered volunteer), will attend the scheduled Eagle Scout Board of Review to introduce the candidate.	
<input type="checkbox"/>	Arrive at Eagle Board of Review prior to start time with the Eagle Rank Advancement Binder. It is helpful, but not required, for the Scout to bring a second or third copy of his Eagle binder to the EBoR. <p>The Eagle candidate must have his Scout Handbook (With advancements sections completed).</p> <p>The Eagle candidate must be in FULL “Class A” field uniform with merit badge sash.</p>	
<input type="checkbox"/>	Complete the Eagle Board of Review. Follow all directions provided by the Alligator District Eagle Board Chair at the end of your Eagle Board of Review.	
<input type="checkbox"/>	Parent receives community recognitions package from Eagle candidate after the Board of Review and decides whether to take advantage of the awards/recognitions.	